

Juniata Valley Football League
(Constitution)



Article I - Name

This organization shall be known as the Juniata Valley Football League. Hereinafter referred to as "Local League".

Article II - Objective

Section I. The objective of the Local League shall be to implant firmly in the players of the community the ideals of good sportsmanship, honesty, loyalty, courage, and reverence, so that they may be well adjusted, stronger and happier young adults and grow to be good decent healthy and trustworthy young adults.

Section II. To achieve this objective this Local League will provide a supervised program of competitive football games under rules of the Local League. All officers and members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future young adults is of prime importance.

Article III - Membership

Section I. (Eligibility) Any person sincerely interested in active participation to effect the objective of this Local League may apply to become a member.

Section II. (Classes) There shall be the following classes of members:

(a) **Player Members-** Any child meeting the requirements of the Local League by-laws and who resides within the authorized boundaries of the Local League shall be eligible to compete for participation, but shall have no right, duties or obligations in the management or in the property of the Local League.

(b) **Regular Members-** Any person actively interested in furthering the objectives of the Local League may become a regular member upon election as hereinafter provided.

(c) **Sustaining Members-** (Optional) Any person not a regular member who makes financial or other contributions to the Local League may by majority vote of the general membership, upon recommendation of the officers, become a sustaining member, but such person shall have no rights, duties or obligations in the management or in the Local League.

(d) As used hereinafter, the word " Member " shall mean a regular member unless otherwise stated.

Section III. (Other Affiliation) A member, whether regular or player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

Section IV. (Suspension or Termination) Membership may be terminated by resignation or action of the majority vote of the general membership.

(a). The officers, by majority vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any member of any class when the conduct of such person is considered detrimental to the best interests of the Local League and/or football. The member involved shall be notified of such meeting. They shall at such time be informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b). The general membership shall, in the case of a player member, give notice to the coach of the team which the player is a member. Said member, in the capacity of an advisor, have full power to suspend or revoke such players right to future participation.

Article IV - Meetings

Section I. (Annual Meetings) The annual meeting of the members of the Local League shall be held following regular season play in each year for the purpose of electing officers, directors, and members, receiving reports, and for the transaction of such other business as may properly come before the meeting. Each team may have two votes (both head coaches) unless they are officers.

Section II. (Notice of Meeting) Notice of each meeting of the members shall be E-mailed or telephoned delivered to each member at his last recorded address at least three days in advance there of setting forth the place, time and purpose of the meeting or in lieu there of, notice may be given in such form as may be authorized by members, from time to time, at a regularly convened meeting.

Section III. (Special Meetings) Special meetings of the members may be called by the president at his discretion. Upon the written request of eight members, the president shall call a special meeting to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted before other business.

Section IV. (Quorum) The presence in person of one-third of the members shall be necessary to constitute a quorum. Each organization shall have two votes.

Section V. (Rules of Order) Roberts Rules of Order shall govern the proceedings of all meetings, except where conflicts with the Constitution or by-laws of the Local League.

Article V - Officers, Duties and Powers

Section I. (Election) Immediately following the annual meeting the members present, provided there be a quorum, shall meet for the purpose of electing Officers and appointing committees for the ensuing year.

Section II. (Officers) The Officers of the Local League shall consist of a President, one or more Vice Presidents, Secretary, and Treasurer. All of whom shall hold office for a Two (2) year period or until their successors are elected.

Regulation I. (b)

The general membership may appoint such other Officers or agents as it may deem necessary or desirable, and may prescribe and powers and duties of such and may fill any vacancy which may occur in any office.

Section III. (Pres.) The President shall be responsible for conducting the affairs of the Local League and for executing the policies established by the general membership. He shall present a report of the condition of the Local League at the annual meeting, and at such other times as he or the members shall deem appropriate, he shall communicate to the general membership such matters and make such suggestions as may, in his opinion tend to promote the welfare of the Local League.

He shall be responsible for the conduct of the Local League in strict conformity to the policies, principles, rules, and regulations as agreed to under the conditions of charter issued the Local League by the organization.

He shall preside at all meetings of the Members General Membership.

The President, or such other officers as he may designate in writing shall have the power to make and execute for and in the name of the Local League such contract and leases as may have received the prior approval of members.

He shall with the assistance of the League Secretary examine the application and supporting proof of age document of every player candidate and certify to his residence and age of eligibility.

He shall investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the members and Officers as circumstances warrant.

Section IV. (Vice President) In case of the absence or disability of the President and provided he is authorized by the President or members so to act, the Vice President shall perform the duties of the President, and when so acting, shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned to him by the general membership or by the President.

Section V. (Secretary) The Secretary shall be responsible for recording the activities of the Local League and maintaining appropriate files, phone numbers, and necessary records. He or she shall perform such duties as herein specifically set forth, in addition to such other duties as are customarily to the office of Secretary or as may be assigned to him or her by the general membership.

The Secretary shall maintain a list of all regular sustaining members and Organization Officers committee members and give notice of all meetings of the Local League to the general membership.

The Secretary shall keep minutes of the League Meetings, and distribute them at the next meeting.

The Secretary shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

To be responsible for direct contact with teams. Supervise all weigh-ins required, keep records of proof of age and insurance for all players. Approve team equipment as factor. Approve all playing field conditions. Correlate between coaches and referees. Re-schedule rained out games. See that all by-law's set forth by the coaches prior to the season are upheld.

The Secretary shall notify members and officers of their election or appointments.

Section VI. (Treasurer) The Treasurer shall perform such duties as are her specifically set forth and such other duties as are customarily incident to the office of the Treasurer or may be assigned to him or her by the general membership.

The Treasurer shall receive all moneys and securities, and deposit same in depository approved by the general membership.

The Treasurer shall keep records for the receipt and disbursement of all moneys and securities of the Local League, approve all payments from allotted funds and draw checks thereafter.

A League Audit will be conducted at the end of the year. The Audit will be conducted by a committee compiled of all League Officers, and 4 coaches or volunteers.

The Treasurer will supply a monthly Treasurer Report for all League Meetings. This is mandatory.

Section VII. (Officers as a Group)

The committee shall interview and investigate prospective managers and coaches including those for the Midget and Pee Wee teams, and recommend acceptable candidates to the general membership.

It shall during the playing season observe the conduct of the managers and coaches and report its findings to the President of the Local League.

It shall at the request of the President of the Local League or the general membership investigate complaints concerning managers and coaches and make a report thereof to the President or the general membership as the case may be.

Article VI - Coaches and Advisors

Section I. Team Managers and Coaches shall be approved annually by the President, with the approval of the general membership, and shall be responsible for the selection of their teams and for their actions on the field. League Organizations will submit to the Local League any coaching changes as soon as they are assigned to be approved by the League.

Section II. JVFL will mandate Act. 34 clearance forms from both the Midget and Pee Wee Head Coaches. The financial responsibility will be on the organization or the individual for the fee for both coaches. The JVFL strongly suggests to each Organization that Act. 34 paperwork for all Assistant Coaches be submitted at the time Team Rosters are submitted. The individual organizations are obligated for the fee for all assistant coaches. (This paperwork is for both Football and Cheerleading) Act 34 paperwork is provided at PSP. Effective the start of the 2007 season, all volunteer coach's and advisor's (having direct contact with the players) must have the proper clearance paperwork before entering the field of play with the children.

Section III. With a League Vote (i.e. Quorum), a coach may be investigated and terminated with just cause for prior or recent incidents involving any or all youth programs.

Section VI. (League Member Duties) Members will be responsible for running of the league once the season has started. They will make all decisions as set by the by-law's of the league. Any interruptions or problems or the intent of a by-law that is not clearly defined that is questioned. They will resolve by a sample majority vote. The League Members decisions will not be subject to change until after the season is over and at the time a majority vote of these coaches. No expense of over \$ 100.00 will be approved unless set forthin the approved budget for the league. Exceptions will be that a special meeting be called and the vote of these must have 2/3 majority of all coaches (one per team) in the league whether they are in attendance or not. If they are not in attendance, they will be polled by the league secretary, only then will the treasurer honor the expenditures.

Article VII - Amendments

This constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the members provided notice of the proposed change is included in the notice of such a meeting.

Draft of all proposed amendments shall be submitted to Little League Football Incorporated for approval.

Constitution Voted and Approved - 25 July 2007

President

Vice President

Secretary

Treasurer